



PO Box 332
Oroville, WA 98844
9mileranchhoa.org

Membership Voter Requirements Policy

Adopted by the Board of Directors at the April 6, 2021 Board meeting.

NOTICE: All Lot Owners please read and comply with the requirements and notices in this Policy for all HOA elections. Ballots or votes may be declared invalid if requirements are not met. Be aware there are deadlines prior to ballot casting and elections for various actions expressed below. Please also read the *Ballot Inspection & Recount Policy* and the *Ballots & Counting Procedure Policy* which can be found on the HOA website; these documents contain membership meeting information that may impact Lot Owners' understanding and choices.

I. General

- a. All Lot Owners shall follow the requirements set forth at CCRs Article II, Section 2 and Bylaws Article III, Section 5. Any ballot or vote cast in an HOA election that does not conform with those governing sections may be declared invalid.
- b. When a Lot is owned by an organization (trust, bank, LLC, etc.), the organization must file a completed Designated Voter form to identify the individual authorized to vote for the organization. Please contact the HOA to receive a blank form or visit the HOA website to download a blank form. The form must be completed in full and returned to the HOA secretary at P.O. Box 332 / Oroville, WA / 98844, or through email at bod@9mileranchhoa.org, no later than seven (7) days prior to an election in order for the cast ballot in that election to be valid and counted. Any Designated Voter form that is on file with the HOA secretary will remain valid for all elections thereafter until or unless a Lot Owner files a new Designated Voter Form per Bylaws Article III, Section 5.

In the case of voting in the June 19, 2021 HOA election the Designated Voter form must be emailed or mailed back to the HOA secretary by June 12, 2021.

- c. When a Lot is owned by more than one person (e.g. married couple), a ballot envelope signed by one of the Lot Owners is valid, provided it is the only ballot for the Lot; multiple cast ballots for a Lot shall not be counted.

II. Proxies

- a. In-person proxy voting at a meeting will be allowed.
- b. Mail-in ballots cannot be cast by proxy.

- c.** If a Lot Owner is authorizing another person to cast their vote in person by proxy at a meeting: so the HOA secretary can verify proxies prior to the meeting in an attempt to be able to make final vote tallies at the meeting, please make sure a proxy is presented to the HOA secretary at least (14) fourteen days ahead of the vote meeting and with the following required information:
- 1.** name, signature, and date of Lot Owner giving the proxy, and the division(s) and Lot number(s) of the Lot(s),
 - 2.** full name of the person who is authorized to cast the Lot(s) vote,
 - 3.** general or specific description of the scope of the proxy.
- d.** A proxy or fax is void if it is not dated or purports to be revocable without notice. Unless stated otherwise in the proxy, a proxy terminates (11) eleven months after its date of issuance.